

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING

Friday, June 23, 1995

PRESENT:

- Bill Neufeld, Reeve
- Betty Bateman
- Ernest Dyck
- Edward Froese
- Arly Roe
- Jake L. Peters
- Reuben Derksen
- Pauline Flett
- Jay Lanti
- Walter Sarapuk

ALSO PRESENT:

- Cindy Mazurek, CAO, Administration and Finance
- Gary Mayhew, CAO, Manager of Public Works
- Joanne Mitchell, Assistant Manager, Recording Secretary,
- Anna Neustaeter, Financial Coordinator

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on June 23, 1995 in the Community Cultural Centre in Fort Vermilion.

CALL TO ORDER

- 1. Reeve, Bill Neufeld called the meeting to order at 10:07 a.m.

ADOPTION OF AGENDA

- 2. a) The following items were added to the agenda:
 - 8. g) High Level Office Lease Agreement
 - 6. c) Cardusty Development
 - 8. h) Airports
 - 5. h) Linlee
 - i) Aquilium Software

MOTION 95-435

MOVED: Jake L. Peters

The Municipal District of Mackenzie No. 23 adopt the agenda with additions.

CARRIED

MINUTES

- 3. a) Council Meeting Minutes, June 13, 1995

MOTION 95-436

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 adopt the minutes of June 13, 1995 as presented.

CARRIED

FINANCIAL

- 5. a) Financial Statements, 1994, Unaudited
Reply to Husky Oil's Request for Reserve Information

MOTION 95-437

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 receive unaudited financial statement item as information.

CARRIED

MOTION 95-438

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 write Husky Oil a letter, informing them we will send the financial information requested as soon as the audited statement is received.

CARRIED

5. c) Water and Sewer Levies by Hamlet, 1993/1994

MOTION 95-439

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 receive this report as information.

CARRIED

5. d) Motion to Approve Expenditure to Town of High Level

MOTION 95-440

MOVED: Jay Lanti

The Municipal District of Mackenzie No. 23 pay the Town of High Level for the balance of the reimbursement for Hutch Lake.

CARRIED

5. e) ALL-WIN CANADIAN Payment

The original motion to pay for three seats stands as is.

5. f) Tax Role #197557, Letter from Carmichaels

MOTION 95-441

MOVED: Edward Froese

The Municipal District of Mackenzie No. 23 respond to Carmichaels. Adjust the tax roll manually to delete the improvements effective date of the fire.

CARRIED

5. g) Motion to Approve Severance Payment

MOTION 95-442

MOVED: Walter Sarapuk

The Municipal District of Mackenzie No. 23 remove this item from the agenda.

CARRIED

5. h) Proposal from Linlee Consultants

MOTION 95-443

MOVED: Ernest Dyck

The Municipal District of Mackenzie No. 23 authorize an agreement with Linlee Consultants for two weeks of assistance with the taxation and assessment function.

CARRIED

5. i) Aquillium Software

MOTION 95-444

MOVED: Bill Neufeld

The Municipal District of Mackenzie No. 23 move that we phase in the Aquillium system.

CARRIED

Kevin Smith entered the meeting.

**PLANNING &
DEVELOPMENT**

MOTION 95-445

6. a) **1st Reading, Bylaw #021/95, House Numbering System in La Crete**

MOVED: Jake L. Peters

The Municipal District of Mackenzie No. 23 table this item.

CARRIED

OLD BUSINESS

MOTION 95-446

8. a) **Hamlet of Zama Limits, Memo from Maltais Surveyors**

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 table this item.

CARRIED

MOTION 95-447

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 has no objection to 7 Hills development putting power service to the utility corridor in SW 18-117-4-W6.

CARRIED

Betty Bateman reported Cardusty is having problems obtaining the title to his property in Zama. Kevin Smith replied the delays are caused because the land is in unsurveyed land and involves a road closure. Betty Bateman asked if Council could put pressure on Land Titles to speed up this process. Kevin Smith will call the surveyor and Cardusty.

MOTION 95-448

6. b) **Set Date for D.A.B. Hearing**
58DP95 Stop Order on 2nd Residence on Subdivision

MOVED: Jay Lanti

The Municipal District of Mackenzie No. 23 appoint Joanne Mitchell as Secretary of the Development Appeal Board.

CARRIED

Kevin Smith left the meeting.

GARY MAYHEW ENTERED THE MEETING ^{AT} 11:15 AM. BW

PUBLIC WORKS

MOTION 95-449

7. a) **Organizational Review**

Walter Sarapuk left the meeting at noon.

The meeting recessed for lunch at noon and reconvened at 1:18 p.m.

Gary Mayhew presented some comments regarding the organizational structure and the Reeve said Council would take his observations into consideration. Mr. Mayhew added he will prepare a form for a written request for action that Council can use. This will allow the Councilor to track their requests as well as provide a written record for him.

7. b) **Fort Vermilion Maintenance Yard**

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 write to Public Works Supply and Services and advise them we had understood this property would be transferred for \$1.00 and we would be responsible for moving the fence, etc.

CARRIED

7. c) Water Conservation Initiative

This item was accepted as information under Motion 95-468

7. d) Utility Officer in Hamlet of Zama, George Commanda

Gary Mayhew reported George Commanda was hired as the Zama Utility Officer.

7. e) Caretaking of Transfer Stations

MOTION 95-450

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 recommend this item be referred to the Waste Transfer Committee to readvertise for bids on transfer station caretaker for La Crete , Fort Vermilion and Blumenort as one contract .

CARRIED

7. f) Caretaking of Municipal District Offices

MOTION 95-451

MOVED: Ernest Dyck

The Municipal District of Mackenzie No. 23 award the Fort Vermilion M.D. #23 Building cleaning contract to Clayton Smith at \$3,588.00 for one year.

CARRIED

MOTION 95-452

MOVED: Ernest Dyck

The Municipal District of Mackenzie No. 23 award the caretaker contract for the La Crete Mustus Centre to Tina's Painting and Cleaning at \$5,064.00 for one year.

CARRIED

7. g) Dog Control Officer

MOTION 95-453

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 table this item for more information.

CARRIED

7. h) Quality Management Plan

Bill Neufeld reported he discussed this item with the Minister, Stockwell Day, and he advised that the M.D. need only write a letter to the Department, by June 30, 1995, saying we are working on a Quality Management Plan.

Bill Neufeld said it appears very few of the Municipalities are opting to take over the inspections; most are letting the Province provide the service and the Province engages someone locally to do the inspections.

MOTION 95-454

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 write to the Safety Codes Council, advising them we are in the process of developing a Quality Management Plan for fire and building inspections.

CARRIED

MOTION 95-455

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 not do building inspections, charge \$20.00 per building permit, plus collect \$5.35 for safety codes council and the developer will be responsible for providing his own inspector and providing the Municipal District with a copy of the inspection.

CARRIED

7. i) Neufeld Petroleum

This item was accepted as information under Motion 95-468

DELEGATIONS

2:00 p.m.

- 4.a) Corney Driedger & Jake K. Wiebe
Re: Industrial Road

Corney Driedger entered the meeting at 2:15 p.m. and described his plans for development in the La Crete industrial area and requested Council consider purchasing a road right of way from Dave Martens, directly north of the waste transfer station in La Crete to join 98th Street to 99th Street.

MOTION 95-456

MOVED: Edward Froese

The Municipal District of Mackenzie No. 23 to reimburse Corney Driedger for our portion of the road north of the waste transfer station joining 98th Street to 99th Street in NW 10-106-15-W5.

CARRIED

2:15 p.m.

4. b) Tallcree Nation, Waste Transfer Station

Larry Hillier entered the meeting at 2:30 p.m. and said the main concern is the waste transfer station for South Tallcree. Health & Welfare have told the band their landfill site will be shut down. They want to build the transfer station by this fall. This would be a shared facility with Wadlin Lake and Tallcree. The Province will pay 75% and the band is willing to pay 25% as long as they wouldn't have to pay any tipping fees until that 25% is used up.

Gary Mayhew estimates the construction at about \$110,000.

Waste Transfer Committee will meet on June 30, 1995 and advise Larry of the results.

Larry Hiller thanked Council for considering the Tallcree presentation and left the meeting at 2:40 p.m.

***....2:45 p.m.**

4. c) AirTel

Tony Lesperance entered the meeting at 2:40 p.m. and said an order in Council regarding AirTel and letter from Cindy regarding system. They addressed the issues and met on May 18, 1995 with all the users, then followed up with letter to Gary Mayhew with findings. AirTel feels they have met the obligations as set forth. No written description of the system that was provided. Users of the system were contacted asking if the system is acceptable to them at this point and the consensus, with exception of one user, was that it meets their satisfaction, given the limitations of the system,

Arly Roe asked if this one page was a normal agreement and wasn't there any breakdown period to ensure it was operational. Tony replied this system has been in place for over two years and he has a record of all the call outs made in response to users requests. Tony attended five meetings with fire and ambulance over the past two years at Airtel's expense.

Tony problem was education. Turnover of volunteer staff and they don't all understand the system. Information packages on using the system were not circulated. Airtel will redo the packages and send them out. They ask for a configuration list so they can be configured to fit the users. System does not fully meet the needs of the users. La Crete Fire Department wants increased range. The tower was provided to them and it came from transportation.

Gary Mayhew read original motion Neil Garnet and Bob Cooper made that said the system would provide coverage for the entire Improvement District.

Paul Driedger said when they did research, didn't they know what height they needed for the towers. Tony from Airtel did not have engineers on staff at that time. Joanne Mitchell asked Aeromedical for Bob Coopers presentation.

Reuben Derksen said the original contract was for \$25,000.00. After that time there was a contract signed for an additional \$5,760.00 for 10 more radios.

Gary Mayhew's initial costs broken down is \$222,842.00. \$100,000.00 for air time that was broken down over 5 years.

Contract for Buffalo Head Tower was additional to the original for \$20,000.00
Approved by Council

Tony recommended a document stating exactly what the agreement is, should be in place so that when Council or Administration changes, everyone knows exactly what they have. Many issues are not addressed administratively

Tony said it is normal for up to \$20,000.00. items to be ordered or purchased on this one page rental contract. All repeaters are owned and maintained by Airtel

All equipment radios and hand helds, with the exception of one which is owned by the Municipal District tower at Lacrete and is owned by the Municipal District and Fort Vermilion Tower which is owned by Airtel

If Airtel looks at putting a higher tower in Fort Vermilion they could consider putting this tower in Lacrete.

Tony said they could do a computer study to see how much coverage they would get by increasing the tower at Fort Vermilion from 110 ft. to 150 ft.

Tony said there is a freeze on payment of Airtel's accounts Is Council prepared to direct Cindy to pay the bills? Betty Bateman said it depends on the service. Tony needs some money to be able to do the study and doesn't want to proceed if the Municipal District is not planning to pay.

Jay Lanti said we'll pay if we get satisfactory service and we were to get coverage right from Day 1. Tony said you do have coverage with the exception of the one outstanding account which is now approximately \$38,000.00, and interest is being added each month. Airtel would waive the service charges on the \$25,000.00. and the \$5,760.00. Tony said the system is operational and he asked for payment to date.

Tony thanked Council and left the meeting at 3:16 p.m.

MOTION 95-457

MOVED: Reuben Derksen

The Municipal District of Mackenzie No. 23 pay the AirTel account, less service charges, if the system is working.

CARRIED

Council asked the Manager of Public Works to ensure the agreement is in writing.

5. b) Motion to Approve Expenditures for Zama Sewer

MOTION 95-458

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 not pay \$3,890.00 for the pump and return it because it is not working, and pay 2 and 3 and part of 1. Pay everything except \$3,890.00.

CARRIED

**6. b) Set Date for D.A.B. Hearing
58DP95 Stop Order on 2nd Residence on Subdivision**

MOTION 95-459

MOVED: Bill Neufeld

The Municipal District of Mackenzie No. 23 hold a D.A.B. hearing in Lacrete on July, 11, 1995 at 9:00 a.m. and the Council Meeting be held in Lacrete starting at 10:00 a.m.

CARRIED

MOTION 95-460

MOVED: Bill Neufeld

The Municipal District of Mackenzie No. 23 has no problem with Redi service road dedication, but that the road be constructed behind Co-op before the service road dedication be removed.

CARRIED

Ernest Dyck said Bill Fehr requested putting power in on the road allowance on Crown land. Can he move to the other side so he's on his own property? Bill Neufeld said that's A.G.T.'s right of way on the other side. Bill Neufeld said getting the easement is always the applicant's responsibility. He also asked if he could leave the brush on the crown land and if not, it's going to cost the developer more. Question is, can he pile the brush on the road allowance? This issue is between him and Forestry. Paul Driedger said Alberta Power will make him clean it up.

8. b) Proposals for Audit Services

MOTION 95-461

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 appoint Ernst & Young as the auditors for the M.D. for 1995.

CARRIED

8. c) Payment of AirTel Invoices

This item was dealt with under Motion #95-457

*GARY MAYHEW LEFT THE MEETING AT 4:10 P.M.
BN.*

**8. d) Letter from Minister of Economic Development & Tourism
Re: L.H. Rehn Aspen Sawmill Proposal**

This item was accepted as information under Motion 95-468.

**8. e) Letter from Minister of Health
Re: Northern Air Ambulance Dispatch Services**

This item was accepted as information under Motion 95-468.

8. f) Letter from Minister of Municipal Affairs, Re: M.G.A. Amendment

This item was accepted as information under Motion 95-468.

8. g) High Level Office Lease

MOTION 95-462

MOVED: Betty Bateman

The Municipal District of Mackenzie No. 23 to look into the old Ranger Station in High Level and other alternate office space in High Level.

CARRIED

MOTION 95-463

MOVED: Reuben Derksen

The Municipal District of Mackenzie No. 23 look at the existing office space in Fort Vermilion and La Crete and look at the organizational chart to determine how many staff we need in each of the four locations; High Level, Fort Vermilion, La Crete and Zama.

CARRIED

8. h) Airports

Bill Neufeld reported a meeting will be held on Monday with Dennis Pommen and the Town of High Level to discuss the Airports.

MOTION 95-464

MOVED: Bill Neufeld

The Municipal District of Mackenzie No. 23 asked Arly to approach Little Red and talk to them about their interest in taking over the Fort Vermilion airport.

CARRIED

Cindy Mazurek

MOTION 95-465

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 appoint Joanne Mitchell as the acting CAO until the position is filled and that she be given cheque signing authority for that period.

CARRIED

NEW BUSINESS

10. a) Letter from Town of High Level
Re: The Changing Face of Tourism in Alberta

MOTION 95-466

MOVED: Bill Neufeld

The Municipal District of Mackenzie No. 23 support this in principal and commend Elaine Peterson on the excellent work she is doing.

CARRIED

10. b) A.A.M.D.&C Correspondence
i) Municipal News Highlights
ii) Response to Draft Water Conservation & Management Act
iii) Response Regarding Proposed Changes to Assessment of Low Producing Oil & Gas Wells
iv) Executive Meeting Highlights
v) Agreement on Internal Trade

This item was accepted as information under Motion 95-468.

10. c) Letter from Mackenzie Municipal Services Agency
Re: Mackenzie Region Promotional Tour,
July 12-14 in Edmonton

This item was accepted as information under Motion 95-468.

10. d) Mackenzie Economic Development Corporation Brochure

This item was accepted as information under Motion 95-468.

10. e) Appointment of Clerk of the Assessment Review Board
(Usually the Assessment Clerk but Cindy won't be here, so Anna)

MOTION 95-467

MOVED: Arly Roe

The Municipal District of Mackenzie No. 23 appoint Anna Neustaeter as the Clerk of the Assessment Appeal

CARRIED

INFORMATION ITEMS

- 11 a) Information Items as Listed.
11. b) Action List for June 13, 1995 meeting.

Joanne Mitchell to send action list out

MOTION 95-468

MOVED: Ernest Dyck

The Municipal District of Mackenzie No. 23 accept all information items.

CARRIED

**COUNCILOR'S
CORNER**

9. Jake L. Peters

Jake L. Peters suggests another committee meeting at Wadlin Lake. Reuben Derksen said he visited and everything is going very well.

ADJOURNMENT

12.

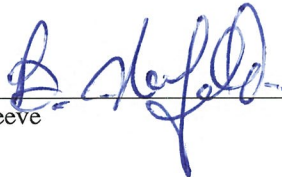
MOTION 95-469

MOVED: Jake L. Peters

The Municipal District of Mackenzie No. 23 adjourn at 4:45 p.m.

CARRIED

Reeve




for Administration & Finance Manager